

## Global Development Lab Fellowships Team eIntern



Project Title	Global Development Lab Fellowships Team eIntern
Project Summary	The eIntern will help support and promote, internally and externally, the U.S. Global Development Lab's 3 fellowship programs: Research and Innovation Fellowships, AAAS Fellowships, and Jefferson Science Fellowships.
Country	United States
Agency	Agency for International Development
DoS Office	N/A
Post	N/A
Section	N/A
Number of Interns	1

## Project Description

The U.S. Global Development Lab promotes the use of science, technology, innovation, and partnership (STIP) to tackle today's development challenges. The Lab encourages partnerships with institutions and other organizations to promote the integration of science and technology into development thinking, planning and implementation. To achieve this the Lab supports various fellowships: AAAS Fellowship, the Jefferson Science Fellowship, and the Research and Innovation Fellowships. The eIntern will contribute to numerous project management activities, including the development and management of a platform on the Global Innovation Exchange for Fellows to collaborate and communicate together. Additionally, the eIntern will develop communications products, to include one-pagers, blog posts, and social media content. The eIntern may complete research, data analysis tasks and/or data visualization activities, may also provide support for USAID's participation in the Intel ISEF competition

## Desired Skills Interests

### Skill

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Research

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Storytelling

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Communication Skills

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Writing
Social Media
Web Writing
Sciences
M&E
Interest in development and social impact
Attention to detail
analytical and organized
blog writing
Public Affairs
Microsoft Office Suite
Google Drive
Interest in potential of science, technology, and innovation for global development

## Additional Information

Interest in the potential of science, technology, and innovation for global development. Ability to conduct independent research. Strong research, writing, and communication skills (written and verbal). Self-starter with the ability to work independently with minimal guidance.

The following skills/experience are desired, but not required:

Blog posting/moderation; MS Office platform (including experience with Microsoft Publisher); Photography; Research; Social/new media (Facebook, Twitter, YouTube); Data visualization or mapping; Proficiency with Google Drive.

Activities will be determined in collaboration with the eIntern(s) on an ongoing basis and can be customized to meet the interests of each eIntern.

Specific eIntern duties may include:

Social Media - Create and maintain the Research and Innovation Fellows Program page on the Global Innovation Exchange platform.

Leadership support - Provide research support and develop talking points for speeches, meetings, and one-pagers.

Research new opportunities for collaboration and sharing promising practices amongst the Fellowship- outside of awarded network members, we are developing opportunities that draw in other universities. eInterns may research new opportunities like prizes, challenges, or other engagements appropriate for network members and partners.

Monitoring & Evaluation Support - Assist with the data collection and management of M&E data in the DevResults platform, including development of annual and bi-annual reports for distribution.

Multimedia engagement support - Planning and designing webinars designed to communicate with Network participants and others.

Event planning and implementation support - eInterns may support planning for event elements

Student engagement - The eIntern may be invited to assist with developing and designing new and interactive opportunities to connect and promote Fellows

Collect and organize data and populate database on network linkages among universities, private enterprise, the non-profit sector, and USAID offices and missions

## Language Requirements

*None*